

## **WHEATPIECES PARISH COUNCIL**

**MEETING:** **FULL COUNCIL**

**DATE AND TIME:** **Thursday 5<sup>th</sup> September 2019 at 7.00pm**

**LOCATION:** **Wheatpieces Community Centre**

**Members of the Council** are hereby summoned to attend for the business of considering and resolving upon the matters set out below.

**All members of the Parish** are welcome to attend & a maximum period of 15 minutes will be set aside for members of the public to raise questions/report matters with the Parish Council commencing at 7.00pm prompt

*Theresa Shurmer, Clerk to Wheatpieces Parish Council  
29<sup>th</sup> August 2019*

### **AGENDA**

**795/FC PUBLIC PARTICIPATION**

**796/FC APOLOGIES FOR ABSENCE**

To receive apologies for absence

**797/FC DECLARATIONS OF INTEREST**

*Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code of Conduct applies. Members are reminded that they should at all times observe the Code of Conduct in carrying out their duties and that they signed an understanding in their Declaration of Acceptance of Office.*

**798/FC APPROVE AND OTHERWISE DEAL WITH THE MINUTES OF THE MEETING HELD ON TUESDAY 9<sup>TH</sup> JULY 2019**

**799/FC COMMUNITY SAFETY MATTERS**

To receive any updates received on Community Safety matters

**800/FC TO CONSIDER OUTSTANDING ACTIONS FROM PREVIOUS MINUTES**

**801FC COUNTY COUNCILLOR'S REPORT**

**802/FC BOROUGH COUNCILLORS' REPORTS**

**803/FC EXTENSION TO THE COMMUNITY CENTRE**

- To receive an update and approve the way forward of the formal tender process for the extension
- To receive an update on the costings for the extension
- To approve the Architect/Quantity Surveyor to apply to post the public sector notice to undertake procurement for the extension on the Contracts Finder website on behalf of the Parish Council
- To appoint Parish Councillors to sit on the panel to assess the tender applicants on a scoring basis

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### **804/FC JENNY'S FIELD**

- To receive the recommendations from the FA Regional Pitch Advisor following the recent assessment of Jenny's field.
- To approve increasing the number of cuts of Jenny's field from fortnightly to weekly for the duration of the gang mowing contract as recommended by the FA Regional Pitch Advisor

### **805/FC PLANNING APPLICATIONS**

To consider any planning applications received prior to the Full Council meeting after publication of the Parish Council agenda

### **806/FC FINANCIAL MATTERS**

- a) To approve the Annual Inspection of the children's play area at the Community Centre due to be carried out October/November 2019 at a cost of £65.00 + VAT
- b) To appoint an Internal Checker of the Parish Council accounts for the following two years
- c) To appoint a Parish Councillor to assist the Chairman in the administration of the NEST pension scheme
- d) To consider requests for attendance at any of the GAPTC Autumn/Winter programme of training events
- e) To consider approval of the Clerk's attendance at the SLCC local training seminar on the 30<sup>th</sup> October 2019 at a cost of £80.00
- f) To approve the schedule of invoices paid in August 2019 in the absence of a Full Council meeting
- g) To approve the schedule of receipts reimbursed in August 2019 in the absence of a Full Council meeting
- h) To agree and approve a schedule of invoices which are due for payment
- i) To agree and approve a schedule of receipts which are due for reimbursement

### **807/FC PARISH COUNCIL NEWSLETTER**

To consider a draft Parish newsletter and the way forward

### **808/FC STANDING ORDERS AND FINANCIAL REGULATIONS**

To consider model financial regulations 2019 issued in August 2019

### **809/FC CORRESPONDENCE**

### **810/FC SIGNING OF PARISH COUNCIL CHEQUES**

To sign the cheques approved at 806/FC h) & i) relating to the invoices and reimbursements

### **811/FC MEMBERS REPORTS**

**DATE OF NEXT MEETING**