

## **WHEATPIECES PARISH COUNCIL**

**MEETING:** **FULL COUNCIL**

**DATE AND TIME:** **Thursday 1<sup>st</sup> October 2015 at 7.00pm**

**LOCATION:** **Wheatpieces Community Centre**

**PRESENT:** Cllr. Abel (Chairman), Cllr. Hammond, Cllr. Meredith, Cllr. Reid,  
Cllr. Sawkins, Cllr. Taylor, Cllr. Webb, Cllr. Shyamapant, Cllr. Dwyer.

**IN ATTENDANCE:** Mark Peters (from 081/FC), Daniel Dimond (minutes in absence of Clerk)

### **MINUTES**

**066/FC PUBLIC PARTICIPATION**

There were no members of the public present.

**067/FC APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr. Smith, Cllr. McMillan and Borough Cllr. McClain. The Clerk was absent due to annual leave.

**068/FC DECLARATIONS OF INTEREST**

Cllr. Abel & Cllr. Taylor – 073/FC

Cllr. Taylor also declared an interest in any discussions relating to the further housing development discussed at the Full Council meeting of the 3<sup>rd</sup> of September 2015 (054/FC).

Cllr. Reid declared an interest in relation to any discussions involving the nurses and/or midwives.

**069/FC APPROVE AND OTHERWISE DEAL WITH THE MINUTES OF THE MEETING HELD ON THURSDAY 3<sup>rd</sup> SEPTEMBER 2015**

There was one amendment to be made to the minutes – 060/FC point 3 was actually seconded by Cllr. Sawkins.

The minutes of the meeting held on the 3<sup>rd</sup> September 2015 were then approved and adopted.

Proposed: Cllr. Shyamapant    Seconded: Cllr. Sawkins

Agreed

**070/FC COMMUNITY SAFETY MATTERS**

No police were in attendance but a report was submitted for the meeting which confirmed that one crime had been recorded between 06/09/15 and 29/09/15 which was a non-dwelling burglary in Cypress Road. For the same period in 2014, there were three crimes recorded.

**071/FC COUNTY COUNCILLOR'S REPORT**

There were no County Councillors present but Cllr. Smith has asked for consideration to be given to the lengthsman scheme which was brought up at the last full council meeting.

Cllr. Hammond suggested that an option might be to tidy the area around Wigeon Lane as there is a lot of rubbish and it is becoming overgrown with nettles in places.

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Cllr. Reid suggested that the cycle path was in need of some repair – especially where the large puddles form following heavy rain which makes cycling difficult, especially for the school children.

### **072/FC BOROUGH COUNCILLOR'S REPORT**

No Borough Councillors were in attendance.

### **073/FC MUGA SPORTS FIELD**

Cllr. Abel and Cllr. Meredith held a meeting with Mr Andy Noble on the 28<sup>th</sup> of September 2015 in relation to the transfer of the freehold of the MUGA. This will take approximately 8 weeks and the cost of the valuation will be £500.

A Heads of Terms needs to be established and a solicitor needs to be appointed to act on behalf of the Parish Council in relation to the re-assignment of the land. Cllr. Abel asked Cllr. Hammond whether she would be able to draft an initial letter for the Clerk so that quotes could be obtained for the work – Cllr. Hammond agreed and suggested that a limit of £200 should be put in place. Cllr. Dwyer suggested that 3 quotes should be obtained for transparency.

Cllr. Hammond asked whether the Parish Council would have free use of the car park and whether a 'right of way' over the proposed link road would be required. Cllr. Abel said that the Council was just adopting the grass area and the licence for the football pitch would have to be checked accordingly.

It was agreed that the Parish Council should go ahead with the transfer of the field.

Proposed: Cllr. Hammond    Seconded: Cllr. Dwyer

A vote was taken which resulted in 6 for, 1 against and 2 abstentions.

Cllr. Abel advised the meeting that Tewkesbury Town Colts Under 13 are interesting in hiring a pitch on the MUGA on a Saturday morning between September and May. The team coach and nine of the players live on the estate and the club will mark out the pitch (within the confines of the larger pitch that the Borough Council will mark out and which the Parish Council will need to cut the grass for). However, they have advised that they will require a container to store their equipment but the Parish Council can specify where this goes. The Borough Council will provide them with an initial licence and it will then be up to the Parish Council to agree terms with the club from then on.

It was proposed that the Parish Council agree to the request in principal but subject to seeing the terms of the licence. Cllr. Hammond suggested that notices were erected to request that dog walkers keep off the pitch.

Proposed: Cllr. Webb    Seconded: Cllr. Taylor

### **074/FC TO CONSIDER OUTSTANDING ACTIONS FROM PREVIOUS MINUTES**

- The Clerk has sent a reminder to the Youth Club in relation to the outstanding grant that needs to be repaid to the Parish Council. **'This has now been outstanding for 6-7 years and Members suggested that a further letter should be sent with a warning that there will be an issue of proceedings if the money is not repaid'**.

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Cllr. Dwyer advised that the Parish Council is required to resolve this as it is public money. It was agreed that Cllr. Hammond will draft a letter for the Clerk to send.

- It was agreed that the Parish Council should support any efforts for Santa's sleigh to visit the Wheatpieces estate later in the year.
- The query in relation to when the Parish Council website domain name expires remains outstanding and Cllr. Sawkins confirmed that he would resolve this before the next Full Meeting. Cllr. Dwyer confirmed that the Community Centre domain was in his name and was due to run out on the 8<sup>th</sup> of June 2016.

### **075/FC FINANCIAL MATTERS**

- It was agreed that a donation of £100 should be made to SARA (Tewkesbury).  
Proposed by Cllr. Reid Seconded by Cllr. Sawkins.
- It was agreed that a donation of £100 should be made to Victim Support.  
Proposed by Cllr. Reid Seconded by Cllr. Dwyer.
- It was agreed that the Tewkesbury midwives should continue to receive use of a room within the Community Centre in lieu of a grant for this purpose.  
Proposed by Cllr. Meredith Seconded by Cllr. Dwyer.
- It was agreed that the Clerk should attend a VAT course in Newport, Wales on the 26<sup>th</sup> of November 2015 at a cost of £75 plus travel. It was also suggested that Karen Pavey should be invited to attend.  
Proposed by Cllr. Meredith Seconded by Cllr. Dwyer.
- It was agreed that the Parish Council should purchase a £30 wreath from the Royal British Legion for the Poppy Appeal.  
Proposed by Cllr. Reid Seconded by Cllr. Shyamapant.
- It was agreed that the Parish Council's flower tub in the town centre should be re-planted at a cost of £30.  
Proposed by Cllr. Reid Seconded by Cllr. Shyamapant.
- It was agreed that the Parish Council laptop should be updated with the business version of Office 365 at a cost of £84 for an annual subscription. **'Members advised that as a Parish Council a home licence was insufficient and that the Clerk should not have to pay 'up front'.**  
Proposed by Cllr. Dwyer Seconded by Cllr. Sawkins.
- The schedule of payments totalling the sum of £12,702.51 was then approved.  
**Proposed: Cllr. Dwyer Seconded: Cllr. Webb**  
**Agreed**

### **076/FC S.106 CONTRIBUTIONS REQUEST RE PROPOSED HOUSING**

Cllr. Abel asked what we would like to do with the S.106 money.

Cllr. Meredith advised that the Parish Council would need to put forward a business case to Bloor Homes as they will want specific instructions.

Cllr. Dwyer suggested the development of the Community Centre, such as a garden room, further storage space, kitchen re-fit, outside gym etc.

Cllr. Hammond asked whether the money could be used to purchase the land between the Vets and the shops as this would allow the Parish Council to have control over what is built and to keep the area tidy. It was confirmed that the outstanding planning permission for the land has now lapsed.

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The question was raised as to what impact the new build will have on the school and the community.

Cllr. Hammond suggested a dog-walking area in view of the reduction in space on the MUGA when the football pitch is in place. This area could be managed accordingly.

Cllr. Dwyer suggested that ideas are emailed to him for further discussion at the next Full Council meeting.

### **077/FC COMMUNITY CENTRE**

- Cllr. Dwyer reported that the Community Centre is financially sound and is running at a surplus, despite the recent expenditure.
- Quotes for the 'gents' toilets are being sought and Cllr. Dwyer will discuss these at the next Community Centre Committee meeting. It needs to be considered as to where the funding for this will come from as the original S.106 money has now been used – should it be paid for from Parish Council funds or surplus Community Centre money?
- The timers on the car park lights need repairing.
- Adam Fendt is looking in to ways of making the gardens easier to maintain.
- Adam now has his new uniform.
- A sign on the highway directing to the Community Centre has now been installed.

### **078/FC FUN DAY 2015**

Cllr. Webb confirmed that the Fun Day made £538.10 with the Dog Show being the most productive.

Thanks have already been sent out to all fund-raisers/helpers.

Cllr. Webb to draft a list of improvements for next year's event.

It is the 10<sup>th</sup> anniversary of Folly Gardens Vets in 2016 and they have asked to be involved in the Dog Show.

It was agreed that the Fun Day should be in the same week in 2016 and that the Community Day at the MUGA (June) should be kept as a separate event.

Cllr. Abel thanked Cllr. Webb for all of his efforts.

### **079/FC CORRESPONDENCE**

- An email has been received from a local resident in relation to the unreasonable speed of traffic on the Wheatpieces, particularly when crossing Cypress Road near the junction with Monterey Road. The resident is requesting the Parish Council erect a sign saying (for example) '20 is plenty' as they feel that the 'SLOW' on the road seems to have little effect.  
Cllr. Dwyer suggested that this would not be possible as it is not a 20 mph zone and that what we have complies with what the Highways expect. It was suggested that the resident speak to Highways as the Parish Council has spent the past 5 years discussing issues with them!

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- The Parish Council has been copied in, for information, on a letter to a local resident in Anne Walk from Bloor Homes. The resident has erected a gate and archway at the edge of the garden of the property and removed the existing hedgerow to enable pedestrian access to and from the property from Rudgeway Lane. The land in question is the property of Bloor Homes and they are requesting the resident to remove the gate and archway and to re-instate the hedgerow within the next two months to avoid further action being taken by Bloor Homes.
- The Community Fun Day which took place on the sports field adjacent to the MUGA in June 2015 raised a sum of £2,000.
- An invitation has been received from Tewkesbury Borough Council for two representatives to attend a Parish Council seminar on the evening of Wednesday 11<sup>th</sup> November 2015. The agenda has yet to be confirmed but the following items have been suggested:
  - >Devolution
  - >Improvement work in planning – feedback
  - >Environmental issues – options for collaboration
  - >Question and answer sessionThey also welcome suggestions for agenda items, to be received by 14<sup>th</sup> October 2015 in addition to any questions in advance. RSVP for attendance by 23<sup>rd</sup> October 2015.

**080/FC**

### **MEMBERS REPORTS**

- Cllr. Reid asked if the pyracanthus bush could be cut outside the Wheatpieces pub. Cllr. Meredith offered to follow this up.
- Cllr Reid is working on the aforementioned wish to have Santa visit the estate at Christmas. She confirmed that the Tewkesbury Round Table has folded but that meetings are taking place to try to arrange something.
- No other member reports.

**081/FC**

### **SEPARATE BUSINESS**

At 8.30 Mark Peters joined the meeting to discuss staffing matters. The acting Clerk remained in the meeting to take the separate minutes as the discussions did not directly affect him.

### **SEPARATE MINUTES**

*Under Section 100(A)(4) Local Government Act 1972, the minutes are excluded from publication on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.*

### **DATE OF NEXT MEETING:**

**Full Council**

**Thursday 5<sup>th</sup> November 2015 at 7.00pm**

The Meeting closed at 9.30pm