

WHEATPIECES PARISH COUNCIL

MEETING: COMMUNITY CENTRE COMMITTEE

DATE AND TIME: Thursday 18th October 2018 at 7.00pm

LOCATION: Wheatpieces Community Centre

PRESENT: Cllr. Abel (Chairman), Cllr. Dempster, Cllr. Hall,
Cllr. Latter, Cllr. Reid, Cllr. Dwyer (388/CC)

IN ATTENDANCE: A Fendt (Community Centre Manager),
T Shurmer (Clerk)

MINUTES

385/CC PUBLIC PARTICIPATION

There were no Members of the public present

386/CC TO RECEIVE APOLOGIES FOR ABSENCE

Apologies had been received and were accepted from Cllr. Shyamapant and K Pavey (Accountant)

387/CC TO RECEIVE DECLARATIONS OF INTEREST

No declarations of interest were received

Cllr. Dwyer joined the meeting

388/CC TO APPROVE AND OTHERWISE DEAL WITH THE MINUTES OF THE MEETING HELD ON THURSDAY 20TH SEPTEMBER 2018

The minutes of the meeting held on Thursday 20th September 2018 were approved

Proposed: Cllr. Hall Seconded: Cllr. Latter
Agreed

389/FC FINANCE

- The Accountant had previously circulated the figures for the six months to September 2018 for Members perusal. In the Accountant's absence, Cllr. Abel asked if there were any queries on the accounts to be raised with the Accountant. No queries were raised.
The income for September 2018 was £4,181.92, and the expenditure for September 2018 was £3,589.44, thereby resulting in a surplus for the month of £592.48. The income for the year to date is £24,469.48 and the expenditure for the year to date is £24,861.49 resulting in a deficit of £392.01.
- Members were informed that the Accountant had advised she would call into the Community Centre next week to sort out the cheque for the transfer of the balance of the C.I.C. monies to the Parish Council. Following this Members had a discussion on the length of time of the process for this matter to be carried out and requested that an enquiry is made to the Accountant on the procedure for obtaining a cheque/transferring the

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balance of the C.I.C. monies to the Parish Council now the issue had been resolved with H.M.R.C. Cllr. Abel, Cllr. Dwyer and Cllr. Reid also offered their availability to meet with the Accountant on Thursday 25th October 2018 at 8.00pm at the Community Centre to discuss the matter further with a view to assisting to resolve this outstanding issue at the earliest opportunity. The Community Centre Manager advised that he will visit the bank to enquire who the additional signatories are on the C.I.C. bank account, as he was a signatory, in addition to requesting advice on the way forward. He would advise Members accordingly following the visit.

Action: Clerk to make an enquiry to the Accountant on the procedure for obtaining a cheque/transferring the balance of the C.I.C. monies to the Parish Council now the issue had been resolved with H.M.R.C.

Also, to advise the Accountant that Cllr. Abel, Cllr. Dwyer and Cllr. Reid had offered their availability to meet with her on Thursday 25th October 2018 at 8.00pm at the Community Centre to discuss the matter further with a view to assisting in resolving this outstanding issue

Action: Community Centre Manager to visit the bank to enquire who the additional signatories are on the C.I.C. bank account, as he was a signatory, and to request advice on the way forward, following the visit to advise Members accordingly.

- The Community Centre Manager advised that a repair to the front door is required following the high winds experienced recently. The repair will be carried out on Sunday 21st October 2018 in addition to some maintenance on the windows in the main hall.

390/CC TO CONSIDER OUTSTANDING ACTIONS FROM PREVIOUS MINUTES

The list of outstanding actions from previous meetings was reviewed as follows:

- With regard to the two benches placed into storage with TBC that are owned by the Parish Council, the Clerk had forwarded a photo to TBC of a similar bench to those placed into storage. TBC had responded advising that they have not got any other benches in storage. Following a discussion Members agreed, on this occasion, not to pursue the matter further.
- A gentleman had approached the Parish Council at the end of 2017 in relation to meeting the Parish Council to talk through the possibility of running a youth club within the Community Centre. He was invited, at that time, to attend a Community Centre Committee meeting to provide Members with further information, however, he did not take up the offer. Members were advised at the Community Centre Committee held on September 20th, 2018 that the gentleman now wishes to accept the offer to attend a meeting to discuss his ideas. The Clerk advised that an e-mail had been sent advising of the forthcoming Community Centre Committee meeting dates up to May 2019 requesting prior notification if he wished to attend one of the meetings and for him in the first instance to contact the Community Centre Manager to discuss requirements at the Centre for which the Community Centre Manager's contact details were provided.
- The majority of the rest of the outstanding actions are still outstanding for consideration at future Community Centre Committee meetings.

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391/CC COMMUNITY CENTRE MANAGEMENT

The Community Centre Manager presented his report as follows:

- The local cub group have planted over 200 bulbs in the flower beds outside of the Community Centre, the remainder of the bulbs have been given to the gardener to plant in the Community Centre gardens. Members asked for a thank you letter to be sent to the cubs.

Action: Clerk to send thank you letter to the local cub group

- The Community Centre Manager advised that he had re launched the Facebook page for the Community Centre and will be updating this a few times each week, he also advised that he had managed to get the unauthorised Facebook page removed.
- The Community Centre Manager advised that he had recently attended a funding seminar with the Chairman of the Parish Council, Cllr. Stuart Meredith. At this seminar they had also had a meeting with Janette Vizard, a Grants and Social Values Officer, who has provided guidance on how to obtain funding for the extension. She evaluated the Parish Council's needs and suggested the Lottery fund as the most suitable where match funding for the extension can be applied for. To progress this further she will be visiting the Community Centre on Monday 22nd October 2018 to meet with Cllr. Meredith and the Community Centre Manager. A query was raised as to whether Janette Vizard will write the application for funding on behalf of the Parish Council, Members were advised that the Lottery allocate an Accounts Manager to assist with this.

The Community Centre Manager also advised that the Parish Council can apply for funding for remedial works to the existing Community Centre from local companies, i.e. Screwfix, B & Q, Tesco. Following a discussion Members requested that an item is placed on next month's Community Centre Committee meeting agenda for consideration when also considering the budget for 2019/2020 'To identify remedial works to the Community Centre for consideration of applying for funding grants from local companies to carry these out'

Action: Clerk to place on the next Community Centre Committee meeting agenda 'To identify remedial works to the Community Centre for consideration of applying for funding grants from local companies to carry these out'

- The Community Centre Manager advised Members that the plans for the extension to the Community Centre are still under discussion with TBC Planning department and the Architect. The Community Centre Manager expressed concerns that if, as a result of the discussions, the hall is smaller than a 10 x 10 size it will not be so easy to hire out.
- Members were advised of a blue ford focus car that keeps parking overnight in the Community Centre car park, the Community Centre Manager is aware of where the owner of the car lives and requested agreement to put a polite letter in the owner's letterbox requesting that the car is not parked in the Community Centre car park. Members agreed.

Action: Community Centre Manager to put a polite letter in the car owner's letterbox requesting that the car is not parked in the Community Centre car park.

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392/CC CORRESPONDENCE

No correspondence had been received

393/CC MEMBERS REPORTS

There were no Members reports

DATE AND TIME OF NEXT MEETING

Thursday 15th November 2018 at 7.45pm

The meeting closed at 7.45pm